

Policies Summary

Graceful Gatherings reserves your event date exclusively for you and begins planning immediately. The following policies are in place to ensure a smooth, thoughtful planning experience for everyone involved.

RETAINERS & PAYMENTS

- A non-refundable retainer is required to secure your event date.
- Remaining payments are scheduled in advance and outlined in your Payment Schedule.
- Payments are due on the dates listed and are not dependent on planning milestones.

CANCELLATIONS

- If the event is cancelled for any reason, the retainer is non-refundable.
- Additional payments may be refundable only if services have not yet been performed and costs have not been incurred.
- Planning, design, coordination, administrative work, and vendor outreach completed prior to cancellation are not refundable.

POSTPONEMENTS

- One postponement request may be accommodated, subject to availability.
- The retainer may be applied to a new date within 12 months, if Graceful Gatherings is available.
- Additional planning time or revisions resulting from postponement may require additional fees.

VENDORS

- Graceful Gatherings coordinates vendors on your behalf but is not responsible for vendor refund or cancellation policies.
- Vendor payments and refunds are governed by each vendor's individual contract.

OUR APPROACH

While policies must be upheld to protect scheduling and planning commitments, every situation is approached with professionalism, compassion, and good faith.